Job Profile – Dissemination Fellow

Title: Dissemination Fellow – Cochrane Gut
Location: Hamilton, ON, Canada or Preston, UK
*Remote candidates welcome to apply; preference will be given to those co-located with the group's senior Co-ordinating Editors

Context
Cochrane Gut is a Cochrane Review Group (CRG) that produces systematic reviews on topics related to the diagnosis, prevention, treatment, and rehabilitation of diseases of the gastrointestinal system(see 'Scope of our work'). Our group was formed in June 2020 by the Cochrane Upper Gastrointestinal and Pancreatic Diseases and Cochrane IBD merger. The group sits within the Abdomen and Endocrine Network. We work with author teams around the world and provide enhanced editorial support for the systematic review production process. Our work aims to inform international guidelines, policy, and practice. The group is responsible for maintaining a priority-setting process in the clinical topic area and producing dissemination and communication products to encourage stakeholder uptake of our evidence. We are looking to fill several positions on our editorial team. This posting is for Dissemination Fellows.

Description of the Dissemination Fellow Role
The Dissemination Fellow's primary role is to work alongside the editorial board and other editorial staff from Cochrane Gut to foster strong stakeholder relationships and engagement and promote the group's systematic reviews.

The post holder is expected to keep apprised of new and existing reviews in the Cochrane Gut portfolio and to prepare products to aid in dissemination. This could include, but is not limited to, preparing editorials and review summaries for journals, general communications and media summaries, knowledge transfer products (e.g., infographics, Cochrane Special Collections), Wikipedia editing, and social media and blog posts.

They will also be tasked with interfacing with clinical and policy stakeholder groups and guideline development bodies who may have an interest in Cochrane Gut work to inform knowledge synthesis and decision-making. This may include responding to calls for stakeholder feedback during national or international guideline development processes and preparing proactive or responsive summaries or evidence briefings for policymakers.

In some cases, Dissemination Fellows may work directly with author teams of high priority/impact Reviews at the pre-publication stage to prepare dissemination products and liaise with the Cochrane Knowledge Translation team.

Accountability and Responsibility

Dissemination Fellows report to the Cochrane Gut Editorial Office (including Co-ordinating and Managing Editors) overseeing review production. Each Dissemination Fellow will be assigned a Co-ordinating Editor as a mentor and direct supervisor.

Time and Work Commitment

The position will require a commitment of approximately one half-day per week.

Core Requirements

The Dissemination Fellow will join the Editorial Team of Cochrane Gut, including a team of Contact and Statistical Editors, Co-ordinating Editors, a Managing Editor, an Information Specialist, and other editorial staff.

Essential Attributes:
- Professional and/or post-graduate degree completed or in progress in a relevant field or equivalent (early career researchers or clinicians welcome)
- Respectful, reliable, and professional team player
- Basic knowledge of systematic review methodology and relevance to clinical decision making
- Able to conduct communications with authors, the editorial team, and stakeholders, effectively, and promptly
- Dedicated to continuing education in the focus areas of knowledge translation and health communication
- Able to identify and uphold principles of research ethics and academic conduct
- In compliance with Cochrane's [Conflict of Interest Policy](#) for editorial staff within CRGs and willing to regularly update disclosures
- Professional Working Proficiency in English
- Clinical/professional background and broad knowledge in the management of diseases of the gastrointestinal system (see [review group scope](#))

Desirable Attributes:
- Located at McMaster University or UCLAN
- Familiarity with Cochrane guidance and standards on the design, conduct, and reporting of systematic reviews (including MECIR, GRADE, Risk of bias assessment, and the Cochrane Handbook)
- Existing relationships with relevant clinical or policy stakeholder groups in gastroenterology
- Experience and interest in evidence-based medicine, health policy, knowledge translation, communication, or new media
- Prior experience authoring Cochrane or non-Cochrane systematic reviews
- Formal training in systematic review methodology
- Native / Bilingual Proficiency in English

Terms of Appointment

This position is open to anyone who meets the above requirements. The Editorial Office will review all applications.

We appoint Dissemination Fellows for an initial 6-month term. This is agreed to by the editorial base and the candidate and can be renewed. Either the editorial base or the post holder may request a re-evaluation of the agreement at any point during the active term.

Compensation
- This is an <u>unpaid</u> volunteer contributor role
- Training will be available, including access to existing Cochrane resources on preparing dissemination products and conducting stakeholder engagement.
- Your contribution to each protocol, review, or review update you edit will be acknowledged in the Cochrane Library
- You will play a vital role in the promotion of high-impact Cochrane systematic reviews. The Cochrane database of systematic reviews has an impact factor of [9.289](#)
- You will have the opportunity to contribute to innovative secondary research aimed at optimizing clinical practice and improving patient outcomes

To apply, please send a cover letter and Curriculum Vitae to gutcrane@mcmaster.ca, with the subject '*Cochrane Gut Dissemination Fellow*'. We will contact you if we are interested in your application.